**Jessica ZEITOUNY**

**Mobile**: (70)604862 **Email:**[jessica.zeitouny@hotmail.fr](mailto:jessica.zeitouny@hotmail.fr) **Residency: beirut .**Lebanon

**Personal information**

**Nationality:** Lebanese

**Date of birth:** 1/1/1993

**Marital status:** Single

**Objective:**

I am aiming to build a career that offer challenge and growth with opportunities to enrich my knowledge and skills while contributing my best to the organization I work for.

**Education:**

* 2014. :Master in financial assets management . Université Saint-Joseph, Campus des sciences sociales, Rue Huvelin, Beyrouth( expect graduation in 2016)
* 2010-2013: Bachelor degree in Business management Université Saint-Joseph, Campus des sciences sociales, Rue-Huvelin Beyrouth
* 2009-2010 : Lebanese Baccalaureate 2 (Life science)…Collège des dominicaines de Notre Dame de la Délivrande-Araya
* Spring 2012: Workshop Career management, Université Saint-Joseph
* May 2012:certificate of English language proficiency Georgetown University

**Workshops and Seminars**

* 2008-2009: Seminars with “**International Exchanges**” groups (developed by Catholics schools of different countries such as Lebanon, France, Canada …)
* March 2012: Workshop about **SOCIAL ENTREPRENEURSHIP** developed by <<**BEYOND** reform and development, BRD/I Group>> at Université Saint-Joseph, campus des sciences sociales
* 2002-2007: Member of the Lebanese Scout association

**Professional Experiences:**

* August 2014 - Present: Document controller in Cap Consultant
* July 2012: Training at Bank Beirut and the Arabic countries (Aley branch)
* August 2012: Training at the Central bank of Lebanon.(Banque du Liban)

**Proficiency in Languages:**

* Arabic: fluent
* French: fluent
* English: High intermediate (according to **Georgetown university English test**)

**Computer skills:**

Microsoft office programs (Word, Excel, Power Point and Access).

**Hobbies and interest:**

Photography, Acting, and Reading

**References:**

**Jamil ARIDA: Audit professor at Université Saint-Joseph (FGM) tel: 03 324 404**