

ANGIE AL ATROUNI
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Career focus

To effectively contribute to the progress of a prominent organization, by employing my capabilities and expertise.

Professional Profile:

Highly organized and dedicated to performance quality Good interpersonal skills. Work well under pressure with ability to handle multiple tasks.

Professional Experience

Customer Services Representative (Internship)

***Credit Financier Invest sal-Down town, Beirut**
July 2014-Sept.2014

What we do? We are a trading firm. We give the opportunity for people who are interested in increasing their Capital through investing their money in FOREX, Gold and Silver on spot, Currencies in Futures, and CFDs (Contracts for differences, like Gold, Silver, Energies like Natural Gas, Crude oil). They are done online through an online Trading Platform called "Meta Trader 4". Easy and tutorial. We offer offline support in case people cannot simply follow up on their deals online.

Customer Services and Plastic Cards Officer

***Fenicia Bank-Down Town, Beirut**
April 2006 – March 2014

- Provided bank clients with personalized banking services.
- Operated efficiently in a very dynamic and detail work environment.
- Handled various banking operations such as opening accounts, deposits, withdrawals, transfers, Remittance Checks, Bankers checks, Certified checks, and exchange of currencies.

What we did at the Plastic Cards Department?

We sell Debit cards, Charge cards and Pre-paid cards.

A debit card is a card that is automatically linked to the client's account.

A charge card however requires the balance to be paid in full each month.

This card is either given to the clients when they provide us with a marginal cash guarantee (a marginal account opened against the card).

Accomplishment

Relevant Research Projects:
Proctor and Gamble: Case of mass production
Products and Cultural differences.
Recognising and Rewarding Employees.

Education

Bachelor in Business Management
Lebanese American University
Jul. 2003
Graduated with Honors

Lebanese Baccalaureate
National Protestant College
Nov.1999

Interests

Travelling, Reading, Socializing and expanding my Public Relations, Philanthropic jobs.

References

Mr. Shawki Safieddine
Instructor of Business Studies-LAU
Tell: 01 786 456

Dr. Youssef Mouawad
Instructor of Business Studies-LAU
Tell:01 786 456

Dr. Paul Morcos
Consultant in law-Attorney
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Mr. Ali Badran
Area manager at Fenicia Bank
Tell: 01 957 888

