Furn El Chebak, Bou Rached Building                                  Telephone    + 961 1280538​
Beirut- Lebanon                                                                 Mobile         + 961  3571488​
e-mail address: rabihkanaan@live.com
 **BOU KANAAN RABIH**

**Objective:​**

A job in finance where I can contribute positively given my education in this field.

 **Personal Information: ​**

          Nationality: Lebanese
          Date of Birth: 20-12-1992
          Gender: Male
          Marital Status: Single

**Education:**

• B.S. in Finance and Banking Degree in process 3.37
American University of Science and Technology, Lebanon,

Year of graduation: 2015-2016

• Bac II: Sociology - Economy
School Name: Sagesse Ain el-remeneh
Year of Graduation: 2010-2011

**Work Experience:**

**• From Feb.2016- present**

 Position: teller

 Credit financier, Hazmieh , Beirut

 Responsibilities: Provides account services to customers by receiving deposits and loan payments; cashing checks, Records transactions and preparing currency transaction reports.

**•From Jan 2013 – Feb. 2016**
 Position: Sales assistant
 Retail Group-Monsoon ABC Ashrafieh, Lebanon

 Responsibilities: Working as part of the sales team to develop both new and existing markets.  Involved in developing sales and pricing strategies.  Liaising with customers and the dealer network to answer and resolve their queries. Writing accurate and informative sales reports and documentation. Identifying the customer's needs.

•**From Jun -2014 till sep-2015**

 Working in a banking office, part of a family business.

Responsibilities: served customers efficiently, resolve any issues related to foreign currency exchange and develop professional knowledge on cash management process and techniques.

​     **•From Nov-2011 till Dec- 2012**
Position: Chef de rand
Salmontini Ashrafieh Beirut, Lebanon​       ​​
Responsibilities :Perform all duties expected as a host and front of house professional, provide all customers with a professional, helpful and friendly service at all times.

**Additional Information:**

•Languages:
Arabic  - Mother tongue
English - Fluent written and spoken
French - Fluent written and spoken

•Computer Knowledge:
-Excel, Access, Word.
-PowerPoint, Photoshop.
-Internet Surfing

•Personal competencies :
-Good communication , Regular appointments, Accuracy
-Possessing a good team spirit , deadline orientated and having the ability to succeed in a demanding sales environment