Objectives

I am seeking a competitive environment where I can serve the organization an enjoyable. So, I can use my experience and education, and develop my knowledge to help the company meet and surpass its goals.

Education

* Lebanese International

Bachelor of Business in Hospitality & Tourism Management ▪ 2011-2016

* King Khaled International School

Grade 12 ▪ 2009-2010

Qualifications

* Graham, Wilson &Rizkallah Consulting (G.W.R)

Certificate in Basic Food Safety Training (April 22,2015)

Experience

Waitress ▪ 2016

O grill ▪ Temporary job (on overload work -occasions and weekends) ▪ Hamra, Lebanon

**Responsibilities:**

* Taking orders
* Using the customized software for orders
* Customer Service

Cashier ▪ February 2016

Local Mini Market ▪ Temporary job (replacing employee sick leave) ▪ Beirut, Lebanon

**Responsibilities:**

* Display of the products and checking the Stock
* Using the customized software
* Responsible of the Cash desk
* Customer Service

Counter and Manager Assistant

▪ 2013 - 2016

Dunkin Donuts ▪ Beirut, Lebanon

**Responsibilities:**

* Data Entry and Stock Orders
* Customer Service
* Giving tasks and instructions for the team

Skills

* Microsoft Office suite: Microsoft Word, Microsoft Excel, Microsoft PowerPoint
* BackOffice
* Omega

Languages

* English and Arabic (highly proficient)

Interests and Activities

* Sports: Basketball and Swimming
* Volunteer work