

Curriculum vitae

Personal Information:

Name : Chantal Abi Ghosn
Place & Date of Birth : Jbeil - june 22nd 1973
Nationality : Lebanese - Australian
Marital Status : Married
Address : Jbeil
Tel : 03 129830

Education:

Soeurs Du Rosaire Jbeil-Labanon (graduated in 1992)
(Baccalaureate-philosophy)
Lebanese University Beirut (graduated in 1995)
(Diploma in tourism science and ticketing)
Swissair certificate in ticketing
Worldspan training certificate
Tafe College – Sydney-Australia (graduated in 1994)
(Diploma in English language skills for business studies)

WORK EXPERIENCE:

- Reservation Officer (Accor Hotels)
Flying Star – Straco
 1. Handling all the Accor Hotel Reservations around the world through worlspan & Galileo System.
 2. Direct contacts with Accor Headquarters.
 3. Direct contacts with clients & Travel Agencies.
- Ticketing & Reservations Officer (Star Airlines)
Flying Star – Starco
 1. Handling all the Reservations & ticketing to Paris through worlspan System.
 2. Ticketing issuing.
 3. Direct contacts with clients & Travel Agencies.
 4. Direct contacts with Star Airlines Headquarters in Paris.
- Counter Supervisor (Sayah Travel)
Jbeil
 1. Handling all the reservations through Worlspan System.
 2. Manual issuing Ticket.
 3. Direct contacts with Clients & Airlines.
 4. Handling all the Accounting tasks.
 5. Attending several seminars (KLM, EK, SR, MEA...)
 6. Handling group Travelers.
- Training as a reservation officer (MEA)
Jounieh
 1. Handling all the reservations through Amadeus System.
 2. Direct contacts with clients & Travel Agencies.

Skills :

- **Computer skills:**

1. Good in Microsoft Word,
2. Good Knowledge of Microsoft Outlook Express.

- **Languages:**

Fluently spoken and written command of Arabic, English and French.