***Amira I. Osseiran***

*E-mail:*

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*Mobile: +961 70 013 901*

*Date of birth:*

*May 3rd of 1992*

*Nationality & marital status:*

*Lebanese, Single*

**Objective**

Seeking a challenging position, that will allow me to reach high levels of expertise in my field (s).

By doing this, I will be capable of synchronizing my knowledge, experiences, strengths and new ideas, all together in order for me to naturally improve my skills and ultimately contribute to raising the success of the organization, in which I will be operating, in addition to motivating others around me.

 **Education**

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* *Jun 2016*

**Bachelor degree of *Public Relations***: American University of Science and Technology (AUST), Beirut-Lebanon

* *Jun 2010*

**Lebanese Baccalaureate in Humanities:** Saint Joseph School, Saida-Lebanon

 **Professional Experience**

**Dow Group**

**Position:** English/ ArabicCopywriter

July 2017- February 2018

*Responsibilities:*

- Wrote SEO-friendly content in English/Arabic

- Created blog posts in English/Arabic

- Came up with English/Arabic slogans along with captions for social media posts

- Created English/Arabic content for websites

- Client servicing

**Mokarabia**

**Position:** Outdoor Sales Representative

April 2017 – June 2017

*Responsibilities:*

* Located potential customers
* Informed customers about the product
* Promoted the product
* Assured post purchase assistance

**Fortune Promo Seven**

 **Position:** Trainee

 October 2016

 *Responsibility:*

- Worked as an Arabic/English copywriter in the creative department.

**Memac Ogilvy and Mather**

**Position:** Trainee

August 2014

*Responsibility:*

Worked as an Arabic/English Copywriter in the Creative Department, as well as the Public Relations Department

**TV Presenting**

 Mr. Antoine Kassabian provided me with the adequate lessons, in order for me to venture into the TV presenting field, 2012.

**Volunteering:**

***Nok Yoga Shala -Isha Foundation for inner sciences-*** (2016- Present):The first step towards inner peace is achieved through love, meditation and inner calmness, therefore I have been taking yoga residential and non-residential programs, and I am learning that the art of giving is true path towards blissfulness.

**Indy Act-** (2007- 2009)**:** My team’s cause was to make an impactful change in society by performing our Street Art (which encompassed singing and dancing) also, I learned a lot about the benefits of the social diversity, the human rights along with an emphasis on the environmental responsibility and the danger caused by the climate change.

***DPNA-*** *(2005-2008)****:*** As this NGO is concerned with preserving the wellness of the environment and the people, I took part of many activities and camping experiences that included tasks to enhance the volunteer’s social responsibility and environmental responsibility at the same time.

***Red Cross Youth-*** *(2002-2004):* I took part of multiple camping experiences that aimed at enhancing the harmony between different individuals from different backgrounds in the Lebanese community.

 **Certificates**

***TOEFL-iBT Test***

 AMIDEAST Center, 2017= 93/120

***Certificate of Proficiency in English-ECPE***

Cambridge Michigan Language Assessments, 2013

***Test de Connaissance du Francais-TCF (niveau B2)***

Institut Francais,2012

***Zertifikat Deutsch, zeugnis-B1***

Goethe-Institut,2011

**Competencies**

*Computer Skills: Languages*

**Word** Fluent in **Arabic**

**Excel** Fluent in **French**

**PowerPoint** Fluent in **English**

**Photoshop** Very Good in **German**

**Aftereffects** Very Basic in **Spanish**

 **Hobbies**

I am a HUGE fan of: Reading, writing, sketching, social interaction, languages, singing, cooking, hiking, camping and yoga.

 **References**

Available upon request.