

# JAMES NASSRALLAH

## PROFILE

RECENTLY RELOCATED FROM  
AUSTRALIA TO LEBANON  
AND CURRENTLY SEEKING AN  
EMPLOYMENT OPPORTUNITY.

## CONTACT

76 142 405  
J.NASSRALLAH@LIVE.COM

## EDUCATION

INTERNATIONAL TEFL TRAINING  
2012 (MELBOURNE)

TEFL CERTIFICATE  
JETSET TRAINING COLLEGE  
2011 TO 2012 (MELBOURNE)  
CERTIFICATE IV IN TOURISM

AUSTRALIAN INDUSTRY GROUP  
TRAINING  
2011 (MELBOURNE)  
CERTIFICATE III IN CUSTOMER  
CONTACT

NAZARETH COLLEGE  
2005-2010 (MELBOURNE)  
YEAR 12 VCE

## LANGUAGE SKILLS

ENGLISH  
FLUENT

ARABIC  
CONVERSATIONAL

NATIONAILTIY  
AUSTRALIAN & LEBANESE

## REFERENCES

AVAILABLE ON REQUEST

## EXPERIENCE

### STRANDBAGS

SEP 2017 TO MAR 2018 (MELBOURNE)

- RETAIL STORE ASSISTANT/SALES

### QBT - QUALITY BUSINESS TRAVEL

APR 2017 TO SEP 2017 (MELBOURNE)

- TEAM LEADER

Team lead 27 staff working on the  
Australian Government's travel.

### THE OLSEN HOTEL

OCT 2016 TO APR 2017 (MELBOURNE)

- FRONT DESK AGENT

Checking guests in and out, making  
room reservations, action phone, email  
and invoice queries.

### BCD TRAVEL

JUN 2015 TO OCT 2016 (MELBOURNE)

- TEAM LEADER

Team lead 12 staff on BCD's largest  
Australian client - Nestle.

### CARLSON WAGONLIT TRAVEL

APR 2012 TO JUN 2015 (MELBOURNE)

- OPERATIONS MANAGER
- TEAM LEADER
- CORPORATE TRAVEL CONSULTANT
- FINANCE SUPPORT  
ADMINISTRATOR

Working on the company's largest  
client profile within Asia Pacific - BHP  
Billiton