

Ange Marie Chedid

Jbeil, Mount Lebanon, Lebanon

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PERSONAL DATA

Nationality: Lebanese-Ukrainian

Gender: Female

Date Of Birth: 17-09-1995

EDUCATION

CNAM Paris University – Naher Ibrahim

Commerce- Marketing (Year 4)

EXPERIENCE

- **September 2017-January 2018**

Internship in Sales coordinator at Cosmaline-Malia Group (Nahr Ibrahim)

Responsibilities

- Exporting Goods for Local & Export Market
- Preparing shipment Procedure

- **January 2016 – December 2016**

Internship in Accounting & Management at Jad Steel for Metal-Trading-Amchit

Responsibilities

- Invoicing – Orange system & Silicon
- Filing and enter data on computer

- **December 2014 - August 2015**

Receptionist in Hotel Canari De Byblos

Responsibilities

- Welcoming and serving guests
- Check in/out by system (PMS System)

Received two weeks training as housekeeping supervisor. Occasionally work in Room Service Department.

- **May 2013 - August 2014**

Helping Fashion Designer at Maison De Couture Axana

Responsibilities:

- Helping for creation new fashion style & wedding dresses
- Making accessories as bracelets, necklace....

SKILLS AND ATTRIBUTES

- Knowledgeable in PC operations and Microsoft Office Word, Excel, Power Point.
- Can think abstractly, and improve my collaborative working skills, good communicator.
- Leadership skills. Not afraid to take initiative and try out new ideas.
- Fluent in English, Russian, Arabic and French.