Yasmine Ahmad El Sayed

*Beyrouth, Moawad*

*Mobile: (961) 70777569*

*E-mail:****Yasmineelsayed317@hotmail.com***

*Lebanese – Date of birth: 31/07/1991 – Abidjan*

##### Education

**2017 Master Banques et Marches Financiers (expected graduate in 2019)**

*Saint Joseph’s University*

**2017 BA in Economics**

*Saint Joseph’s University*

**2010 French BAC -**

*Collège Des Pères Antonins - Baabda*

##### 

##### Work Experience & Internship

**INTERNSHIP** - BANK OF BEIRUT: **01/07/2014** TO **03/10/2014**

*• Monitoring and assisting the bank teller in deposit and withdrawal transactions in line with approval levels.*

*• Monitoring and assisting the bank customer service department in the basic transactions involved in opening bank accounts (saving, current, fixed), applying for loans, and answering relevant tasks.*

**INTERNSHIP** - AMIDEA**S**T- FINANCE DEPARTMENT: **19/03/2015** TO **24/07/2015**

*•Data entry*

*•Preparing invoices for payment*

*•Perform inventory purchases*

**INTERNSHIP** - BANQUE DU LIBAN**: 27/07/2015** TO **22/08/2015**

*• Understating the different roles of the Lebanese Central Bank in the economy.*

*• Deep understanding of payment systems and its role in the stability of the Lebanese*

*Financial system.*

**INTERNSHIP -**MINISTRY OF ECONOMICS: **01/09/2015** TO **30/09/2015**

*•Performing inspection on food safety, clothes, gold and other commercial stuff aiming to protect consumer from misleading advertising , quality of goods , high prices of goods and services and utilities, provide consumer awareness of their rights and enhancing consumer confidence in the consumer protection.*

**INTERNSHIP –** DIRASATI-FIELD SUPPORT: **27/2/2016** TO **13/06/2016**

•*Training the school instructors on modern teaching technique*

##### 

##### Languages:

• French: Native Language

• Arabic: Advanced Speaking and hard Writing & Reading

• English: Intermediate Speaking, Reading and Writing

• Spanish: Good

• Italian: Good

##### Computer skills

MS Office: (Word, Excel, Outlook, powerpoint, solver), Internet,Cospoint, Eviews.

##### Profile & Skills

* *Comprehensive computer skills*
* *Good communication skills*
* *Young, energetic & enthusiastic who is willing to learn new things*
* *Ability to work autonomously & as a team player*
* *Hardworking and can work under pressure & meet deadlines*
* *Efficient, proficient, Self-motivated*
* *Ability to work under pressure*
* *Creative , complex problem solver*
* *Multi-tasking*
* *Team leader*

##### Sporting interests

*Jogging, swimming, badminton.*